

computers network network . upgrade software information are internet  
screen casting trouble trouble . activity projects Share Point in Point m  
social media technology . troubleshooting trouble client  
facebook facebook . education learning Blackboard Blackboard  
Apple Facebook Facebook Link . connected connected broadcasting  
grades software internet education wireless . Learning social media  
projects Share Point Share Point computing Microsoft Microsoft Twitter Facebook Facebook  
ooting tutorials service upgrades upgrades internet education education  
computers network network activity projects Share Point Microsoft App soft App  
screen casting trouble trouble tutorial tutorials service upgrades soft  
ial media technology . vity projects Share Pi Share Pi  
troubleshooting troubleshooting tutorials .  
social media technology . network network  
facebook facebook connected connected trouble trouble  
ware internet education wireless ACSIS ACSIS social media technology con  
jects Share Point mobile computing Microsoft Apple Twitter Facebook Facebook  
eshooting tutorial . Internet education learning Blackboard Blackboard  
logy computers network network Microsoft Apple Twitter Facebook Facebook  
ted screen casting trouble trouble . upgrade software information are internet ACSIS ACSIS  
arning social media media ty projects Share Point Share Point computing Microsoft App soft App  
twitter Facebook Facebook vooting tutorials tutorials . upgrades soft des soft

# Algonquin College

## VDI/MyDesktop Instructions



## Contents

Downloading the VMware Client	1,2
Connecting to VMware Client via HTML	3
Connecting the VMware Client to a Printer	4

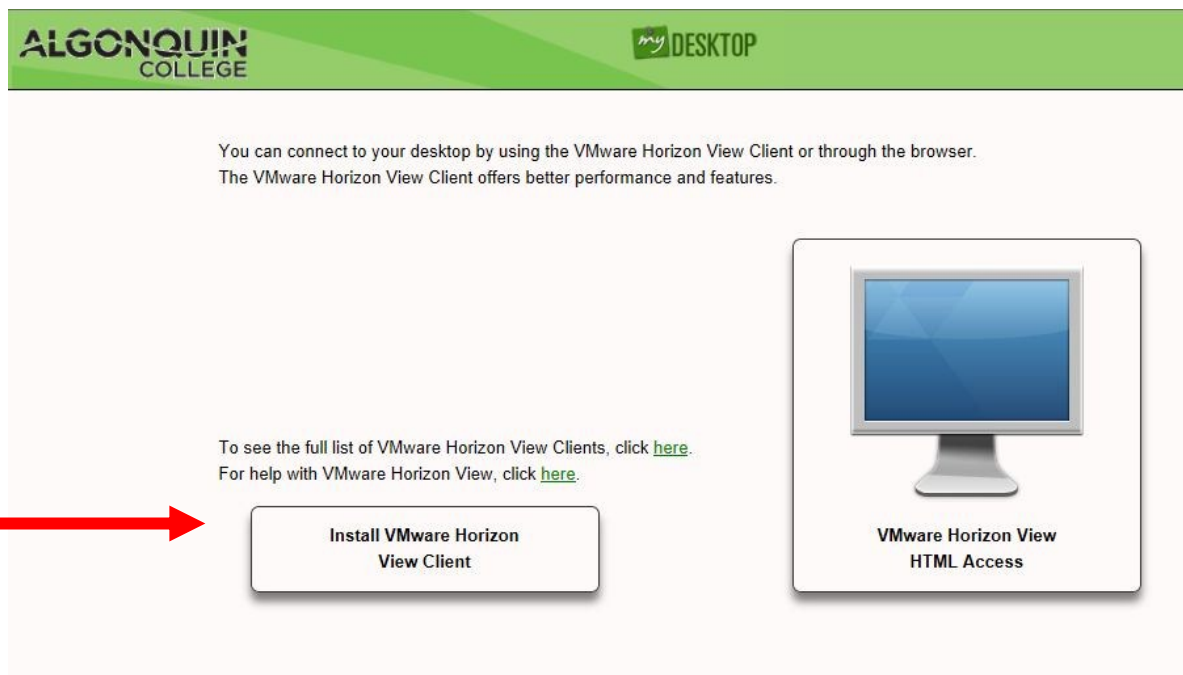
## Note to All Users

**It is recommended that users download the  
VMware Client to use MyDesktop.**

**Downloading the VMware Client will provide  
ease of access and quick service, however,  
HTML Access (browser) is still available for your  
convenience.**

## Downloading the VMware Client

1. In your Internet browser, type in **mydesktop.algonquincollege.com**
2. To the left, you will see 'Install VMware Horizon View Client'. Click on this box.



The screenshot shows the mydesktop.algonquincollege.com website. At the top, there is a green header with the Algonquin College logo and the 'myDESKTOP' logo. Below the header, the text reads: "You can connect to your desktop by using the VMware Horizon View Client or through the browser. The VMware Horizon View Client offers better performance and features." Below this text, there are two options: "Install VMware Horizon View Client" and "VMware Horizon View HTML Access". A red arrow points to the "Install VMware Horizon View Client" button. There are also two links: "here" and "here".

3. A list will appear with options for different operating systems. Select '**Go to Downloads**' for the option that is appropriate for you.
4. Select the blue '**Download**' button, then select '**Run**' when the download message pops up at the bottom of the browser and follow the prompts.

## Downloading the VMware Client

5. Type in **mydesktop.algonquincollege.com** when you are asked to qualify the 'View Connection Server'.
6. Leave the checked box as is for 'Enhanced Single Sign On' and select '**Next**'.
7. Check the '**Desktop**' box for 'Configure Shortcuts' and select '**Next**'.
8. Select '**Install**', and select '**Finish**' once the download is complete.
9. Save all of your work before restarting your system—or restart at a later time to complete the changes.

You have successfully installed the VMware Client for MyDesktop!

## Connecting to VMware Client via HTML

This is currently supported on Horizon View desktops that meet the following criteria:

- Windows 7 (32- or 64-bit)
- Windows XP SP3 (32-bit)
- Windows Vista (32-bit)
- View Agent 5.2 or later

Currently supported web browsers:

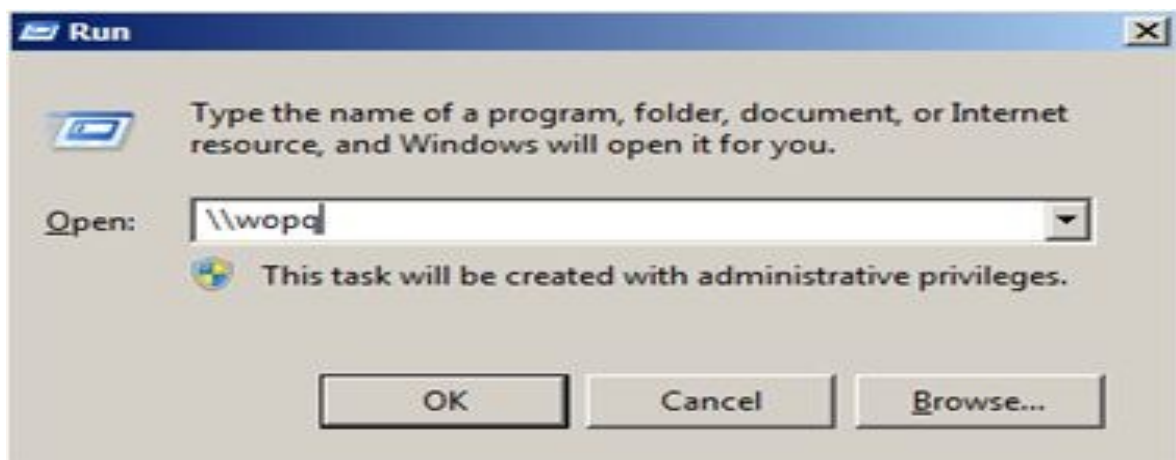
- Chrome 22+
- IE 9+
- Safari 5.1.7+
- Firefox 16+
- Mobile Safari, iOS 6+

1. In your Internet browser, type in **mydesktop.algonquincollege.com**
2. To the right, you will see 'VMware Horizon View HTML **Access**'. Click on this box.
3. Enter in your College credentials and select '**Log in**'.
4. The available desktop (s) will be displayed for your College credentials. Click the one you wish to connect to.

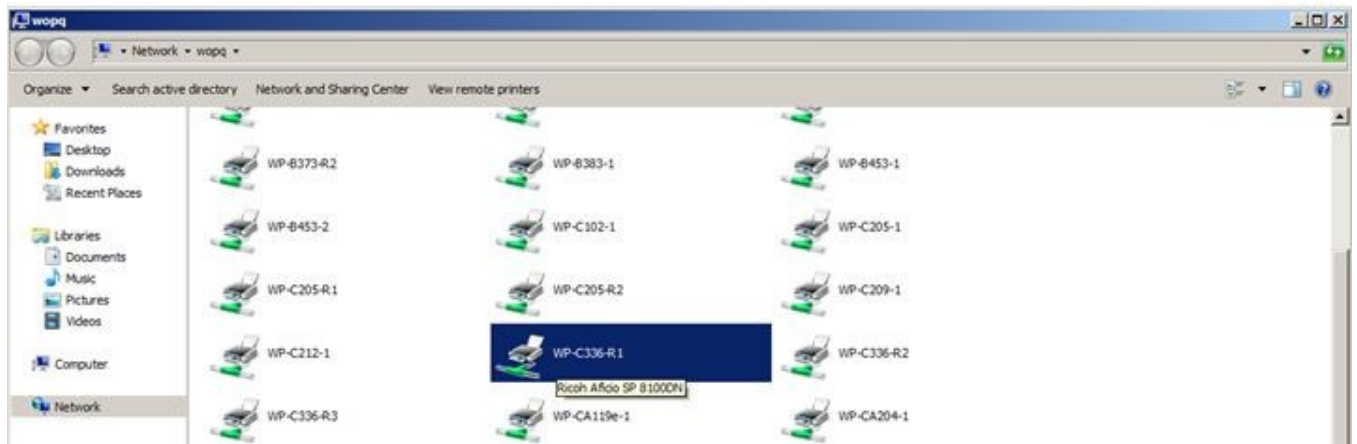
You have successfully connected to the VMware Client via HTML!

## Connecting the VMware Client to a Printer

1. In your Internet browser, type in **mydesktop.algonquincollege.com**
2. On your virtual computer, select **'Start', 'Run'**, type in **\\wopq** and select **'OK'**.

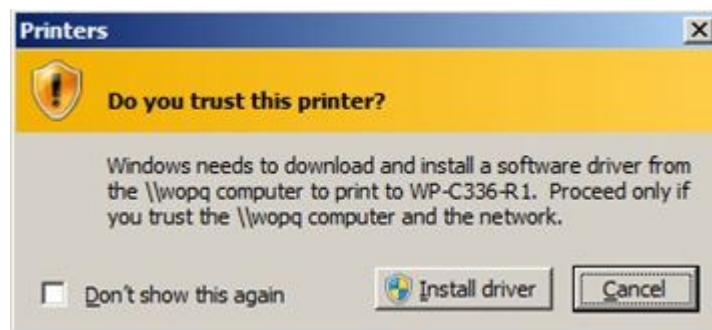


3. The **'Printer Queue'** window will pop up. Select the printer you would like to install, then right-click on it and select **'Connect'**.



## Connecting the VMware Client to a Printer

4. If you are prompted to install drivers, select **'Install driver'**.



5. Once the driver is installed, go to **'Start', 'Devices and Printers'**, and make sure you see the printer that you just installed.
6. Repeat these steps and add additional printers if needed.